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TENDER DOCUMENT

FOR

RATE CONTRACT

For

**PROVIDING AND ERECTING DIRECTION AND
PLACE IDENTIFICATION RETRO-REFLECTORISED
SIGN AS PER IRC: 67 WITHIN SERVICES HOUSING
COOPERATIVE SERVICES (S.H.C.S) AREA**

Short Tender Notice

Services Housing Cooperative Society Limited

Ashok Nagar, Argora, Ranchi-834002

Website: www.ashoknagarranchi.com, email: support@ashoknagarranchi.com Contact

No: 0651-3511040



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SERVICES HOUSING COOPERATIVE SERVICES (S.H.C.S)

Ashok Nagar, Argora, Ranchi-834002

Contact No.: 0651-3511040, Fax: 0651-3511040,

email: support@ashoknagarranchi.com, website: www.ashoknagarranchi.com

Tender Reference No: SHCS/Sinage/26-27/01

Date:19.04.2026

SHORT NOTICE INVITING TENDER

1.	Name of Work	Providing and erecting direction and place identification retro-reflectorised sign as per IRC: 67 within Services Housing Co-operative Society Limited area.
2.	Earnest Money	Rs. 15,000/- (To be submitted at the time of Agreement)
3.	Tender Cost	Rs. 1,000/-
4.	Duration of the Contract :	For 3 month from the date of Agreement.
5.	Date of Tender Publish	22.04.2026
6.	Last date of receipt of the Tender	30-04-2026 upto 1.00 P.M.
7.	Date of opening of Bid	30-04-2026 at 3.00 P.M.

Note:- Further details can be seemed on website- www.ashoknagarranchi.com or contact on +91 7631697669

Sd/-

Director

Services Housing Co-operative
Society Limited.

A. Techno-Commercial Requirements:

Sealed tenders are invited for entering into a RATE CONTRACT for providing and erecting direction and place identification retro-reflectorised sign as per IRC: 67 within Services Housing Co-operative Society Limited area for three month, from registered manufacturers under MSME with valid documents, Manufacturers registered under department of industry and committee of the society through one bid system.

(i) Qualifying Requirements & Other Term & Conditions: Only Registered contractors of any department of Govt. of Jharkhand can participate in this Tender.

- (ii) All the material should be approved and passed by the Engineer incharge, Services Housing Co-operative Society Limited, Ranchi.
- (iii) Quality and usefulness of the product will be given priority in the similar situations.
- (iv) The tenderer should quote their rate inclusive of Taxes with installation charges.
- (v) Supply & installation work should be started within the 10 days from the date of receiving the work order.
- (vi) The bidders will have to present the sample of the quoted products at the time of opening of bid.
- (vii) Successful bidder will have to submit performance security in the form of bank guarantee/r. Performance Security will be released only after 01 month from the date of installations. EMD will be refunded after the submission of performance security.
- (viii) Bidder should be registered contractor of any Deptt. Of Govt. of Jharkhand and should submit certificate for this.
- (ix) The bidders must have the experience of any of work of minimum value Rs.7Lac only in a financial year in Municipalities, Similar Housing Society or any other Govt. organization.
- (x) Bidder must submit Jharkhand GST registration copy and valid commercial ITR certificate.
- (xi) **Rate should be mentioned in both figure & words.**
- (xii) Should have PAN No. and valid PAN based Service Tax registration No.
- (xiii) Income Tax Return for the last three years.
- (xiv) Self-certificate that the firm is not blacklisted by any of the Government Unit and PSUs where he worked.
- (xv) Declaration that he is not guilty by a Court of Law in India for any offence involving fraud, dishonesty and moral turpitude.
- (xvi) S.H.C.S reserves the right to cancel tender in full/part, extend tender sale/submission date etc. without assigning any reasons thereof.

- (xvii) All the Amount quoted in the bid document should be inclusive all the taxes, No other charges will be entertained after the allotment of work .
- (xviii) Proposal once submitted cannot be withdrawn.
- (xix) Late offers/quote through e-mail/fax/courier will not be considered. Tenders received before the cut of date and time of tender receipt only will be considered.
- (xx) All tenderers can witness the opening of the Bid at the specified Time.

B. Technical Specification.

Work will have to be done as per IRC- 67 specification. (The Retro reflective Sheeting should be of high intensity prismatic type (type - IV)(Avery, 3 m or other similar make)

C. Tender Evaluation Criteria:

The evaluation of the Tender will be carried out as follows:

1. The tenders confirming to the Notice Inviting Tender, Qualifying requirements, Instructions to the Tenderers, Contractor's obligations, General Terms and Conditions, Technical and Price bids conditions only will be evaluated.
2. Capability of the Contractor will be assessed on the basis of previous track record, experience in other organizations, etc.
3. The bidders should quote rates for all items listed in the price bid and incomplete price bids will be disqualified. The Contract shall be awarded on total, overall L1 basis. Sum of all individual items shall be added up for arriving at the total cost to RMC and for evaluating the L1.

D. COMMERCIALANDSTATUTORYREQUIREMENT:

- (1) All parties are required to submit the signed photocopies of PAN and Service tax registration and Income Tax returns of last three years.
- (2) Contractor has to make their own arrangements for transport and accommodation for their engineers at the places of installation.

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DELIVERABLES&DELIVERY SCHEDULE:

Tender Fees & EMD should be submitted in original with bid.

PERIOD OF CONTRACT:

The contract will be valid for a period of one year from the date of award, however if need arises it can be further extended (at the contracted rates only) as per SHCS requirement.

(3) SUBLETTING:

The vendors will not sub-let the job allotted/allocated to him.

(4) EARNEST MONEY DEPOSIT (EMD)

The earnest money of Rs.15,000/- (Rs Fifteen thousand only) to be deposited through a demand draft in favour of ,SHCS Ranchi, shall be submitted along with the offer. In case of successful bidder EMD shall be converted and adjusted against the security deposit and for unsuccessful bidder the EMD shall be returned after award of the work to the successful bidder.

(5) SECURITY DEPOSIT:

(i) The contractor shall deposit security deposit in the form of demand draft in favour of SHCS Ranchi. This security deposit shall be returned to contractor after six months from the date of successful completion of the contract, compliance of statutory obligations, submission of service tax, return of engineering design documents / drawings etc. as required supplied by SHCS.

(ii) In case of non-satisfactory performance of the contractor abandoning the contract SHCS reserves the right to forfeit the security deposit which shall be final and binding on contract.

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(6) PAYMENTTERMS:

Payment shall be released within 10 days of the Bill submitted and the invoice copies in triplicate.

(7) SAFETY:

The persons appointed by the contractor for the work of installation should follow all safety instructions applicable by customer safety rules.

(8) ABANDONINGTHEWORK:

In the event of contractor abandoning the work SHCS reserves the right to get the unfinished work completed through others at contractor's risk and cost.

(9) STATUTORY

- (i) The vendor shall be responsible for any statutory requirement of state/central Government pertaining to their staff such as Provident Fund, ESI etc.
- (ii) The vendor shall comply with the provision of all relevant rules enforced from time to time by Central Govt. / State Govt. / Municipal Corporation etc.

Sd/-Director
Services Housing Cooperative
Society, Ranchi